

Ocean Centre  
Plot 1018, Cadastral Zone B18  
Off Oladipo Diya Road, Gudu District, Abuja  
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Thank you for your interest in Box Office Incubator. Our primary goal is to see to the sustainable growth of your business, earn your trust and reward your confidence with incomparable value, price, quality and service. So far, we have had over 200 innovative businesses benefit from our programs, products and services. See below our office space packages:

SERVICES	VIRTUAL	HOTDESK	CLASSIC (9sqm)	CLASSIC (10sqm)	CLASSIC (12sqm)	CLASSIC (13sqm)	CLASSIC (14sqm)	PREMIUM (21sqm)
Business Trainings & Networking Events (#BeINspired)	✓	✓	✓	✓	✓	✓	✓	✓
Furnished, Functional & Inspiring Workspace	x	✓	✓	✓	✓	✓	✓	✓
Power Supply (PHCN & Standby 220KVA Generator)	x	✓	✓	✓	✓	✓	✓	✓
Air Conditioning	x	✓	✓	✓	✓	✓	✓	✓
Cleaning & Janitorial Services	x	✓	✓	✓	✓	✓	✓	✓
Facility Management and Maintenance	x	✓	✓	✓	✓	✓	✓	✓
Security Guards & 24/7 CCTV Surveillance	x	✓	✓	✓	✓	✓	✓	✓
Door Signage	x	✓	✓	✓	✓	✓	✓	✓
Reception Signage	✓	✓	✓	✓	✓	✓	✓	✓
Business Correspondence Management	✓	✓	✓	✓	✓	✓	✓	✓
Front Desk Services	✓	✓	✓	✓	✓	✓	✓	✓
Access to Business Lounge	✓	✓	✓	✓	✓	✓	✓	✓
Access to Conference Room*	✓	✓	✓	✓	✓	✓	✓	✓
Access to Business Centre*	x	✓	✓	✓	✓	✓	✓	✓
2hrs/week Board Room Use (Non-Cumulative)	✓	✓	✓	✓	✓	✓	✓	✓
<b>Bi Annual (5% VAT Inclusive)</b>	<b>NA</b>	<b>₦155,000</b>	<b>₦380,000</b>	<b>₦420,000</b>	<b>₦500,000</b>	<b>₦540,000</b>	<b>₦580,000</b>	<b>₦860,000</b>
<b>Annual (5% VAT Inclusive)</b>	<b>₦105,000</b>	<b>₦270,000</b>	<b>₦720,000</b>	<b>₦800,000</b>	<b>₦960,000</b>	<b>₦1,040,000</b>	<b>₦1,120,000</b>	<b>₦1,680,000</b>

**Virtual**

The Virtual Office package is a unique package designed for entrepreneurs who do not necessarily need a physical workspace to operate effectively, due to the nature of their business. Virtual package entitles Clients to an outdoor signage, networking events, business correspondence, 2 hours boardroom use and access to other services at a reasonable cost.

**Hotdesk**

The Hotdesk Office is a permanent co-working space with unlimited working hours per day. Office expenses are low, while the user's professionalism retains the image of a traditional, high-cost office. It is a very functional and inspiring work space that stimulates innovation and creativity. The Hotdesk comes with the complimentary services included in the table above.

**Classic**

The Classic Office is an enclosed workspace for 1 to 4 team members. Expenses are low, while the user's professionalism retains the image of a traditional, high-cost office. The Classic Office comes with the complimentary services included in the table above.

**Premium**

Designed and constructed to Client's specifications. It is usually much larger than other office space packages and can accommodate 6- 8 persons per time. The Premium Office comes with all the complimentary services included in the table above.

**PLEASE NOTE**

Office will be delivered within 7-10 working days after all payments have been made

Other available sizes are 17sqm, 19sqm and 27sqm

*\*pay-per-use*

*sqm (square meter)*

**Weekdays (Monday - Friday)**

Board Room (Resident Clients): ₦2,000/hour ---- ₦15,000/day ---- Bulk Use: On request

Board Room (Non-Resident Clients): ₦3,000/hour ---- ₦20,000/day ---- Bulk Use: On request

Conference Room: (Resident Clients): ₦5,000/hour ---- ₦30,000/day ---- Bulk Use: On request

Conference Room: (Non-Resident Clients): ₦6,000/hour ---- ₦35,000/day ---- Bulk Use: On request

**Weekends (Saturday & Sunday) and Public Holidays**

Board Room (Resident Clients): ₦5,000/hour ---- ₦25,000/day ---- Bulk Use: On request

Board Room (Non-Resident Clients): ₦6,000/hour ---- ₦30,000/day ---- Bulk Use: On request

Conference Room: (Resident Clients): ₦7,000/hour ---- ₦40,000/day ---- Bulk Use: On request

Conference Room: (Non-Resident Clients): ₦8,000/hour ---- ₦45,000/day ---- Bulk Use: On request

All booking are confirmed after payment

All bookings for conference room come with the following complimentary items: Projector, Tables and Chairs.

Security deposit of an extra hour is requested for hourly bookings. This applies after the initial time requested.

Additional time spent in the conference room will be paid for.

Catering services are available on request.